

Safety

Safety should be a part of a student's education at OCtech. Instructors and students in all programs should constantly stress safety. In the event of an accident, students should inform the instructor immediately so that a complete report may be made to Campus Police 803.682.3335, the Student Services Division 803.535.1224 and the Office of the Chief Business Officer 803.535.1205.

The following procedure is to be followed in case of an accident causing injury:

1. Notify instructor immediately.
2. If there is a serious accident, dial 911 and make a report without delay.
3. Do not move the victim unless absolutely necessary, and then only with extreme care.
4. Remain with the victim until he/she is under care of the instructor, medical personnel or other responsible person.
5. Students are not to be given any internal medication. First aid is to be limited to providing comfort while awaiting medical personnel.
6. Take steps to prevent any reoccurrence of accidents.
7. GOOD SAFETY PRACTICES CALL FOR PREVENTION, NOT TREATMENT OF ACCIDENT VICTIMS.

Other Emergency Situations

In case of fire: Call 911 or 803.682.3335.

To evacuate a building: Pull the handle of a fire alarm box; there is one located near the outside door of each building. Fire alarm boxes alert and warn persons nearby, but are NOT connected to the fire station.

In case of a minor accident: administer first aid, and then notify Campus Police, the Business Office and the Student Services Office.