

Small Business Management

Degree Type

Certificate

SMALL BUSINESS MANAGEMENT CERTIFICATE 30 SEMESTER HOURS

The Certificate in Small Business Management is designed to provide graduates with the foundational skills necessary to start and effectively manage a business. Coursework includes accounting, management, marketing and business law activities, all of which are critical to the success of a business.

The Small Business Management Certificate will partially fulfill the requirements of the Associate in Applied Science: Enterprise Management degree.

Fall

Course Number	Title	Credits
BUS-101	Introduction to Business	3
BAF-101	Personal Finance	3
CPT-170	Microcomp Applications	3
MGT-101	Principles of Management	3
MKT-101	Marketing	3

Spring

Course Number	Title	Credits
ACC-101	Accounting Principles I	3
LEG-122	Business Law II	3
MGT-120	Small Business Management	3
MGT-201	Human Resource Mgt	3
MGT-206	Management Spreadsheets	3
Total Credits		30